



ΔΗΜΟΚΡΙΤΕΙΟ
ΠΑΝΕΠΙΣΤΗΜΙΟ
ΘΡΑΚΗΣ DEMOCRITUS
UNIVERSITY
OF THRACE

**Erasmus+ Programme - Key Action 1
Mobility for learners and staff - Higher Education Student and Staff Mobility**

**Inter-institutional¹ agreement 2020-2022
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Democritus University of Thrace Faculty of Classics and Humanities Studies Department of Greek Philology	G KOMOTIN01 <i>organ. ID: E10208305</i>	Assist. Prof. Anna Mastrogianni, Erasmus Departmental Coordinator amastrog@helit.duth.gr tel: +30 25310 39925 International Relations/ Erasmus Office intrela@duth.gr +30 25310 39084,5	www.helit.duth.gr https://helit.duth.gr/en/undergraduate-2/programme-of-studies/ https://helit.duth.gr/en/postgraduate-2/masters-programme/ www.duth.gr
Università degli Studi di Udine Dipartimento di Studi umanistici e del patrimonio culturale	I UDINE01 OID : E10209128	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 Sonia.bosero@uniud.it International Office Administrative Responsible	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

		Academic contact: Chiara Battistella chiara.battistella@untud.it	<u>other-</u> <u>languages/courses</u>
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeship
I UDINE01	G KOMOTIN01	232	Literature and Linguistics	1, 2, 3	2st.x 5mo =10	
G KOMOTIN01	I UDINE01	232	Literature and Linguistics	1, 2, 3	2st.x 5mo =10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
I UDINE01	G KOMOTIN01	232	Literature and Linguistics	5 days	
G KOMOTIN01	I UDINE01	232	Literature and Linguistics	5 days/ 8 hrs.	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	B2 (Engl.)	B2
G KOMOTIN01		Greek	English	B2 (Engl.)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

G KOMOTIN01 : In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: intrela@duth.gr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I UDINE01	15 May (nomination)	30 September (nomination)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

G KOMOTIN 01	July 15	October 1
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G KOMOTIN01 :

The academic year commences on 1st September and ends on 31st August of the next year. It is divided into two semesters and includes three examination periods: in February, June and September. Each semester lasts thirteen weeks.

Lectures of the winter semester start within the first week of October and end the second fortnight of January. Lectures of the spring semester start within the second fortnight of February and end the last week of May.

I UDINE 01:

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).
- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.
- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

4. Termination of the agreement

If one or both parties wish to terminate the agreement a notice period of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[Erasmus code]	WEB PAGE
I UDINE01	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects

For Democritus University of Thrace - **G KOMOTIN01** see: <http://erasmus.duth.gr/node/30>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	ISS@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students
G KOMOTIN01	International Relations/ Erasmus Office tel: +30 25310 39084, e-mail: intrela@duth.gr	http://erasmus.duth.gr/node/34 http://erasmus.duth.gr/node/41

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	ISS@uniud.it	<u>At the University of Udine:</u> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period. EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
G KOMOTIN01	International Relations/Erasmus Office tel: +30 25310 39084, e-mail: intrela@duth.gr	http://erasmus.duth.gr/node/34

4. Housing

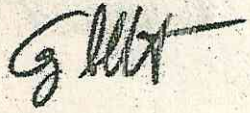

The receiving institution will guide incoming mobile participants in finding

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	ISS@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students
G KOMOTIN01	International Relations/Erasmus Office tel: +30 25310 39084, e-mail: intrela@duth.gr	http://erasmus.duth.gr/node/40 http://erasmus.duth.gr/node/69

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
Università degli Studi di Udine I UDINE 01	Vice Rector for International Mobility prof. Giorgio Alberti	05/11/2020	
Democritus University of Thrace G KOMOTIN01	Professor Zoe Gavriilidou Vice-Rector for Academic Affairs and Student Welfare	5.11.2020	

⁴ Scanned signatures are accepted